

YES! This is valuable!
We want and/or
need this for our employees
and our organization!

EMPLOYER WISH LIST

NO. This is not valuable.
We don't want or
need this for our employees or
our organization.

Human Resources, HR/Labor Law Compliance Assistance	YES	NO	Payroll, Payments & Tax Reporting and Filing, Compliance Assistance	YES	NO	Employee Benefits	YES	NO
Human Resource Information System (HRIS)			General Ledger Interface/ Software Integration			Mobile Benefits App		
Online Employee Portal			Time & Attendance/ Time & Labor			Online Benefits Enrollment and Administration		
Baseline HR Audit			Online Management Paid Time Off (PTO)			Health Care Reform Guidance		
Customized HR Employee Handbook			Payroll Processing			Benefit Strategy/Plan Design		
HR Administration			Contractor Payments			Employee Assistance Program (EAP)		
HR/Labor Law Compliance Administration			Third Party Vendor Payments			Health & Wellness Program/ Coaches		
HR/Labor Law Compliance Guidance			Wage Garnishment Processing			Medical Insurance		
HR Expertise			State Unemployment Insurance (UI)			Dental Insurance		
Harassment Prevention & Inclusion Training			State Unemployment Management (UI)			Vision Insurance		
HR Strategic Project Consulting (local)			Federal Tax Management			Life & Disability Insurance		
Compensation Management			Federal + State Payroll Tax Filing/Management			COBRA Compliance Assistance and Administration		
Performance Management			Federal, State + Local EE withholdings, incl. IRS forms 940 & 941 reports			Identity Theft		
Online Employee Onboarding			W-2 Filings			Pet Insurance		
Employee Engagement/ Satisfaction Surveys			401(k) Plan Administration			Personal Insurance available for owners & employees: Home, Auto, Personal Articles, ATV, Boat, Jet Ski, Umbrella and Life Insurance		
HR Reporting (Data Cloud/ Workforce Analytics)			Preparation of Form 5500 for transmittal			Other [describe]:		
Comprehensive HR Audit			Billing and electronic funds collection					
Other [describe]:			Section 125 Administration incl. FSA + HSA					
			Expense Reimbursements through payroll					
			Other [describe]:					



BETTER PEOPLE + BEST PRACTICES = BRILLIANT RESULTS

Find out more ... Email us at success@kismetpeo.com | kismetpeo.com



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Commercial Insurance, Workers' Compensation & Risk Management	YES	NO
General Liability Insurance		
Commercial Property Insurance		
Fleet/Commercial Auto Insurance		
Commercial Umbrella Insurance		
Workers' Compensation (WC) Insurance		
Workers' Compensation (WC) Claims Management		
Workers' Compensation (WC) Audit & Review		
Basic Safety & Risk/ Loss Prevention Services		
OSHA Compliance Guidance		
Safety Training Consulting		
Safety Manual		
Safety Program Consulting		
EPLI - Employment Practices Liability Insurance		
Other [describe]:		

Recruiting	YES	NO
Background Screening		
For-Fee Full Service Recruiting		
E-Verify/I-9 Compliance		
Applicant Tracking System (ATS)		
Application Audit for compliance assistance		
Job Postings on PEO website		
Job Alert Program		
Online Application Process		
Recruiting Audit/ Process Review/Compliance		
Enhanced Online Job Postings (20+sites)		
Interview Scheduling		
Compensation Analysis & Planning Assistance		
Pre-Employment Screening: Drug Screening		
Pre-Employment Screening: Background Check		
Pre-Employment Screening: MVR		
Pre-Employment Screening: Credit Check		
Pre-Employment Screening: Behavioral Assessment		
Pre-Employment Screening: Aptitude Assessment		
Pre-Employment Screening: Topgrading Interview		
Recruiter Training		
Applicant Experience Surveys		
Other [describe]:		

Continuous Improvement	YES	NO
Online Learning Management System (LMS) <i>Tracking completion & effectiveness with certificates</i>		
Compliance & Legal Courses		
Environment & Climate Courses		
Workplace Safety Courses		
Human Resources Courses		
Computer & IT Courses		
Customer Service Courses		
Professional Development Courses		
Live Training (local)		
Risk Shield		
Employer Value Proposition Assessments		
Company Culture Consulting		
Strategic Planning Consulting		
Recognition Programs		
Employer Branding Consulting		
Annual Stewardship Review		
Other [describe]:		

Company Name _____

Completed By _____

Date _____



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